I acknowledge there is more than one way to skin a cat so if there is a different way you like to do this then by all means do it! This is just one simple way to do this.

1. Open Control Panel by clicking the **Start** button 🔄, and then clicking **Control Panel**.

2. In the search box, type **projector**, then click **Connect to a projector**.

(To use a keyboard shortcut instead of Control Panel, press the Windows logo key +P).

3. Select how you want your desktop to be displayed:
   - **Computer only** (This shows your desktop only on your computer screen.)
   - **Duplicate** (This shows your desktop on both your computer screen and a projector.)
   - **Extend** (This extends your desktop from your computer screen to a projector.)
   - **Projector only** (This shows your desktop only on a projector.)