

# FORM A

Xenia Community Schools  
Professional Development Plan

Date: \_\_\_\_\_

Name \_\_\_\_\_

Building: \_\_\_\_\_

List All Licenses Held:

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LPDC Use Only

Approved

Needs Revision

Social Security Number: (last 4 digits)

XXX-XX-\_\_\_\_\_

Position: \_\_\_\_\_

Issue Date/Expiration Date:

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Statement of Long Term Professional Development Goals: (What do you want to learn?)

(Please list 1 or 3 goals)

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

Rationale for Goals: Please see Section Two: Ohio Standards for the Teaching Profession and/or the Ohio ABLE Administrator Standards, Elements, and Indicators I the current Professional Development guidelines/handbook (pages 122-18).

1) This goal aligns with Teaching and/or Administrative Standard Number \_\_\_\_\_

2) This goal aligns with Teaching and/or Administrative Standard Number \_\_\_\_\_

3) This goal aligns with Teaching and/or Administrative Standard Number \_\_\_\_\_

<b>Planned Activities:</b> (How will you learn? Must align with your goals.) See XCS District Approved PD Options chart (pgs. 20-23) in the current PD Guidelines/handbook.	<b>Documentation of Planned Activities:</b> See XCS Approved PD Options Chart (pgs. 20-23) in the current PD guidelines/handbook.	Check if one of your planned activities
College courses	Official transcript, syllabus, or course description	
Attending a Professional Conference / Institute / Academy / Workshop	Certificate of attendance and reflection report	
Professional Conference/Institute/Academy or Seminar/Workshop	Copy of your presentation or outline and a reflection report	
Professional Videos	Catalogue description or outline and a reflection report	
Education Project or Action Research (LPDC pre-approval required)	Copy of final product or report of the project and reflection report. Phase 2: Evaluation Report - see teacher evaluation handbook for details	
Curriculum development	Copy of the final document(s) and reflection report	
Professional Committee	Documented clock hours, copy of the final document(s) or product, and reflection report	
Mentoring (Resident Educator Program)	Verification from Resident Ed coordinator and reflection report	
Cooperating Teacher for Student Teachers	Reflection report	
Teaching a college course	Course announcement and Course Syllabus and reflection report	
Grant writing	Copy of grant application and proposal; documentation of clock hours for planning and prep; reflection report	
Peer Observation / Peer Coaching	Each session must include pre-observation and observation follow-up discussion	
Publication of Original work in a Professional Journal, Book, or Software	Copy of book, article, software package, report, reflection on learning	
Review of Professional Literature	Name of publication/article/author; publication date	
Master Teacher Portfolio	Valid copy of Master Teacher designation See chart on page 23	
Master Teacher Designation Renewal	Valid copy of Master Teacher designation See chart on page 23	
Alternative Activities	Prior approval for LPDC is required before activity begins	

_____ <b>Applicant's Signature</b>	_____ <b>Date</b>
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_____ <b>Approved</b>	_____ <b>Not Approved</b>
_____ <b>LPDC Review Chairperson</b>	_____ <b>Date</b>