

THE MINUTES OF THE REGULAR SESSION OF THE
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

June 11, 2018

Roll Call The Xenia Community Schools Board of Education met in regular session on the eleventh day of June, 2018 at 6:31 p.m. at the Xenia Community Schools Board of Education, 819 Colorado Drive, Xenia, Ohio. The meeting was called to order by the Board President, Mrs. Cheryl D. Marcus, Ed. S., and the roll was answered as follows: Mrs. Cheryl D. Marcus, Ed. S., present; Robert P. Dillaplain, M.D. MPA, present; Mrs. Pamela Callahan, absent; Mrs. Jennifer Marietta, Esq., present; and Mr. William Spahr, present.

Pledge of Allegiance Mrs. Marcus led the audience in the Pledge of Allegiance.

PRESENTATIONS

- A. Greene County Career Center – David Deskins
- B. SHP Leading Design – Facilities Assessment (Capital Improvement Plan)

PUBLIC PARTICIPATION

Citizens Address the Board/General Matters Jody Sheese, of 583 Cincinnati Avenue, Xenia, Ohio, addressed the Board regarding the saving of funds by using the old Central Middle School building for middle school students, as opposed to Warner.

BOARD BUSINESS

- A.
First Reading of Board Policies There was a first reading of the following Revised B.O.E. Policies:
- po2271 – College Credit Plus Program (revised)
 - po4121 – Criminal History Record Check (revised)
 - po4162 – Drug and Alcohol Testing or CDL License Holders and Other Employees who Perform Safety Sensitive Functions (revised)
 - po5111 – Eligibility of Resident/Nonresident Students (revised)
 - po5112 – Entrance Requirements (revised)
 - po7530 – Lending of the Board-Owned Equipment (revised)
 - po7530.02 – Staff Use of Personal Communication Devices (revised)
 - po7542 – Access to District Technology Resources and/or Information Resources from Personal Communication Devices
 - po7543 – Utilization of the District's Website and Remote Access to the District's Network (revised)
 - po8600 – School Safety (revised)
 - po8600.04 – Bus Driver Certification (revised)
 - po9141 – Business Advisory Council (revised)

THE MINUTES OF THE REGULAR SESSION OF THE
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

June 11, 2018

B. 128-18 Approve Board of Education Retreat Date and Facilitator	B. Discussion about the July 20, 2018 Board Retreat. Mrs. Marcus moved, seconded by Mrs. Marietta to approve that the Xenia Board of Education hold their Board Retreat on July 20, 2018; and to secure Dr. John Bohley as facilitator.
---	--

Vote: Marcus Aye, Marietta Aye, Dillaplain Aye, Spahr Aye.
The President declared the motion passed.

APPROVAL OF MINUTES

A. 129-18 Approval of May 14, 2018 Regular Meeting	Mr. Spahr moved, seconded by Dr. Dillaplain to approve the minutes of the regular meeting and executive session held May 14, 2018. Vote: Spahr <u>Aye</u> , Dillaplain <u>Aye</u> , Marcus <u>Aye</u> , Marietta <u>Aye</u> . The President declared the motion passed.
--	---

B. 130-18 Approval of May 21, 2018 Special Meeting	Dr. Dillaplain moved, seconded by Mrs. Marietta to approve the minutes of the special meeting held May 21, 2018. Vote: Dillaplain <u>Aye</u> , Marietta <u>Aye</u> , Marcus <u>Aye</u> , Spahr <u>Aye</u> . The President declared the motion passed.
--	---

FINANCIAL REPORTS/REQUESTS

A. 131-18 Approve May 2018 Financial Report	Upon recommendation of the Treasurer, Dr. Dillaplain moved, seconded by Mrs. Marcus to approve the financial report for May 31, 2018, as attached. Vote: Dillaplain <u>Aye</u> , Marcus <u>Aye</u> , Marietta <u>Aye</u> , Spahr <u>Aye</u> . The President declared the motion passed.
--	---

B. 132-18 Approve Appropriation Amendments	Upon recommendation of the Treasurer, Mr. Spahr moved, seconded by Mrs. Marietta to approve appropriation amendments, as attached. Vote: Spahr <u>Aye</u> , Marietta <u>Aye</u> , Dillaplain <u>Aye</u> , Marcus <u>Aye</u> . The President declared the motion passed.
--	---

C. Finance Committee Update	Mr. Soltis reported on the following topics discussed during the May Finance Committee meeting: <ul style="list-style-type: none">➤ Five-Year Forecast➤ SHP Leading Design Facilities Assessment➤ Potential financial task force➤ Medicaid settlement➤ Impact of property tax complaints➤ Growth in income tax revenues
-----------------------------------	--

THE MINUTES OF THE REGULAR SESSION OF THE
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

June 11, 2018

➤ Projected BWC Rebate

D.
133-18
Acceptance of
Donated Items

With grateful appreciation and upon recommendation of the Treasurer, Mrs. Marietta moved, seconded by Mr. Spahr to accept the following donations:

To McKinney Vento:

- Generous donation of (2) \$25.00 Walmart gift cards from Nancy McPeak
- Generous donation of hand tied blankets and books from Dana McClain, teacher at Warner Middle School and her 7th grade Leadership Class
- Generous donation of gently used clothing and personal hygiene items from Marlene Steele
- Generous supply of food that was purchased with funds from a project by the Xenia High School National Honor Society under the direction of Carrie McGee, Donna Atkinson, and Britney Amole
- Generous assortment of both new and used clothing from Kirstin Puckett
- Generous donation of school supplies from Asphalt Angels-Sara Stanch and Jamie Holley
- Generous donation of gently used clothing with an estimated value of \$200.00 from Eric and Kelly Soltis
- Generous donation of gently used clothing from Brittany Shoemaker
- Generous donation of \$549.00 for the purchase of 100+ t-shirts for our incoming 2018-19 kindergarten students from Matthew Bennett, Anderson-Williamson Insurance LLC

Vote: Marietta Aye, Spahr Aye, Dillaplain Aye, Marcus Aye. The President declared the motion passed.

Mrs. Marietta encouraged Dr. Lofton to reach out to the Sheese family and other constituents in the community about engaging in conversations regarding the future of district facilities.

NEW BUSINESS

A.
134-18
Approve
Administrative
Salary Schedule
and Personnel
Changes

Dr. Dillaplain moved, seconded by Mrs. Marietta to approve the Administrative Salary Schedule and employment for administrative personnel, as attached.

Vote: Dillaplain Aye, Marietta Aye, Marcus Aye, Spahr Aye.
The President declared the motion passed.

THE MINUTES OF THE REGULAR SESSION OF THE
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

June 11, 2018

- B.
135-18
Approve
Certificated
Personnel Changes
- Mrs. Marcus moved, seconded by Mrs. Spahr to approve the change of assignment, employment, resignation, and unpaid leave for certificated personnel, as attached.
- Vote: Marcus Aye, Spahr Aye, Dillaplain Aye, Marietta Aye,
The President declared the motion passed.
- C.
136-18
Approve Classified
Personnel Changes
- Dr. Dillaplain moved, seconded by Mrs. Marietta to approve the change in assignment, employment, medical leave of absence, resignation, retirement, and unpaid leave for classified personnel, as attached.
- Vote: Dillaplain Aye, Marietta Aye, Marcus Aye, Spahr Aye.
The President declared the motion passed.
- D.
137-18
Approve
Graduating Class
of 2018
- Mrs. Marietta moved, seconded by Mr. Spahr to approve the graduating class of 2018, as attached.
- Vote: Marietta Aye, Spahr Aye, Dillaplain Aye, Marcus Aye.
The President declared the motion passed.
- E.
138-18
Approve XEA
Contract
- Mr. Spahr moved, seconded by Mrs. Marcus to approve the XEA Contract effective FY19 – FY21, as attached.
- Vote: Spahr Aye, Marcus Aye, Dillaplain Aye, Marietta Aye.
The President declared the motion passed.
- F.
139-18
Approve XESP
Contract
- Mrs. Marietta moved, seconded by Mr. Spahr to approve the XESP Contract effective FY19 – FY21, as attached.
- Vote: Marietta Aye, Spahr Aye, Dillaplain Aye, Marcus Aye,
The President declared the motion passed.
- G.
140-18
Approve
Unclassified Salary
Schedule
- Dr. Dillaplain moved, seconded by Mrs. Marietta to approve the Unclassified Salary Schedule effective FY19 – FY21, as attached.
- Vote: Dillaplain Aye, Marietta Aye, Marcus Aye, Spahr Aye.
The President declared the motion passed.
- H.
141-18
Approve WMS
2019 Fieldtrip
- Mrs. Marietta moved, seconded by Mr. Spahr to approve the WMS 2019 Washington D.C. Fieldtrip, as attached.
- Vote: Marietta Aye, Spahr Aye, Dillaplain Aye, Marcus Aye.
The President declared the motion passed.

THE MINUTES OF THE REGULAR SESSION OF THE
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

June 11, 2018

- I.
142-18
Approve
Healthcare Process
Consulting, Inc.
Agreement
- Mrs. Marcus moved, seconded by Mr. Spahr to approve the Healthcare Process Consulting, Inc. Agreement, as attached.
- I.
143-18
Amend Healthcare
Process
Consulting, Inc.
Agreement
- Mrs. Marietta moved, seconded by Dr. Dillaplain to amend approving the Healthcare Process Consulting, Inc. Agreement, to include selecting Option 2.
- Vote: Marietta Aye, Dillaplain Aye, Marcus Aye, Spahr Aye.
The President declared the motion passed.
- I.
142-18
Approve Amended
Healthcare Process
Consulting, Inc.
Agreement
- Mrs. Marcus moved, seconded by Mr. Spahr to approve the amended Healthcare Process Consulting, Inc. Agreement, as attached.
- Vote: Marcus Aye, Spahr Aye, Dillaplain Aye, Marietta Aye.
The President declared the motion passed.
- J.
144-18
Approve Central
Ohio Medical
Review Agreement
- Mr. Spahr moved, seconded by Dr. Dillaplain to approve the Central Ohio Medical Review Agreement, as attached.
- Vote: Spahr Aye, Dillaplain Aye, Marcus Aye, Marietta Aye.
The President declared the motion passed.
- K.
145-18
Approve Security
National Bank
Depository
Agreement
- Mrs. Marietta moved, seconded by Mrs. Marcus to approve the Security National Bank Depository Agreement, as attached.
- Vote: Marietta Aye, Marcus Aye, Dillaplain Aye, Spahr Aye.
The President declared the motion passed.
- 146-18
Remove Agenda
Item 9L From the
Table
- Mrs. Marcus moved, seconded by Dr. Dillaplain to remove agenda item 9L, Approve Contract for Parents to Transport Students, from the table.
- Vote: Marcus Aye, Dillaplain Aye, Marietta Aye, Spahr Aye.
The President declared the motion passed.
- 147-18
Substitute New
Form for Old Form
on Agenda Item 9L
- Mrs. Marcus moved, seconded by Dr. Dillaplain to substitute the new form for the old form for agenda item 9L.
- Vote: Marcus Aye, Dillaplain Aye, Marietta Aye, Spahr Aye.
The President declared the motion passed.

THE MINUTES OF THE REGULAR SESSION OF THE
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

June 11, 2018

- L.
148-18
Approve Contract
for Parents to
Transport Students
- Mr. Spahr moved, seconded by Mrs. Marietta to approve a Contract for Parents to Transport Students, as attached.
- Vote: Spahr Aye, Marietta Aye, Dillaplain Aye, Marcus Aye.
The President declared the motion passed.
- M.
149-18
Approve SHP
Leading Design
Draft Report
- Dr. Dillaplain moved, seconded by Mrs. Marcus to accept the SHP Leading Design draft report, as presented at the meeting, as attached.
- Vote: Dillaplain Aye, Marcus Aye, Marietta Aye, Spahr Aye.
The President declared the motion passed.

SUPERINTENDENT'S REPORT

Dr. Lofton reported to the Board on the following:

- Congratulated graduates
- Significant state test results received
- Status of BoardDocs to be discussed at Board Retreat

ANNOUNCEMENTS

- A.
- Summer School:
- a. OGT: June 11-15, 2018
 - b. Session 1: June 11-29, 2018
 - c. Session 2: July 9-27, 2018
 - d. HS EOC Retakes: July 9-27, 2018
- June 26-28, 2018 – Math Camp at Warner Middle School
- B.
- July 9-27, 2018 – Elementary Summer Bridge Program
- C.
- Xenia Community Schools Open Houses
- Arrowood – August 16, 2018 – 6:00 p.m.-7:00 p.m.
 - Cox – August 16, 2018 – 5:00 p.m.-6:30 p.m.
 - McKinley – August 16, 2018 – 6:30 p.m.-7:15 p.m.
 - Preschool – August 21, 2018: AM Preschool – 9:15 a.m.
PM Preschool – 12:45 p.m.
Young Five Kindergarten – 6:00 p.m.
7:00 p.m.
 - Shawnee – August 16, 2018 – 6:00 p.m.-7:00 p.m.
 - Tecumseh – August 16, 2018 – 6:00 p.m.-7:00 p.m.
 - Warner – Grade 6 – August 15, 2018 – 5:00 p.m.-6:30 p.m./parents
and students meeting in the gym

THE MINUTES OF THE REGULAR SESSION OF THE
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

June 11, 2018

Grade 7 & 8 – August 15, 2018 – 6:30 p.m.- 8:00 p.m.

- Xenia High School Freshman Students Orientation (students new to the district) – August 14, 2018 – 9:00 a.m.-12 p.m.
- Xenia High School Open House for grades 9th – 12th and their parents – August 16, 2018 – 4:00 p.m.-7:30 p.m.

D. First Day of Classes for Students – August 20, 2018

BOARD UPDATE

- Mrs. Marietta reported that the Fishing Derby was a success and the the Home Town Christmas is going to be on Small Town Saturday.
- Mrs. Marcus announced that the XCS Foundation will be holding their Caesars Creek fundraising event that helps support scholarships, on August 30, 2018. Tickets can be purchased through any of the Board Members.

GOOD OF THE ORDER

Good of the Order

- Mr. Soltis reiterated that the District received the FY15 Medicaid settlement, which was approximately \$440,000; and stated that it was important to have the contracts in place that they had approved earlier in the meeting. He commented that he received a letter from U.S. Congressman, Jim Renacci, in response to the Board of Education's resolution regarding gun safety and schools. Congressman Renacci shared his viewpoints on what is being done in the legislative realm in Washington D.C., as well as his personal sentiments on the topic in general. Mr. Soltis welcomed Mr. Shirey to the team and stated that he has already had a chance to sit down and have several discussions with him and would continue to do so, especially as it relates to both of their respective areas. Finally, with the fiscal year coming to an end, Mr. Soltis stated that, although the office had a lot of work ahead of them, he was looking forward to the challenge of closing the fiscal year.
- Dr. Lofton welcomed Mr. Shirey, Director of Business and Technology, to his first board meeting and stated that he has already contributed to the team. With the year coming to a close, Dr. Lofton reported that the staff picnic was a huge success and that all had a great time. He was also happy to report that, according to preliminary data, test scores have risen. He attributed that success to Dr. Woodruff's leadership. On a final note, Dr. Lofton commented that he was looking forward to the Board Retreat in July.
- Mr. Spahr commented on graduation and what a great night it was. He thanked Mr. Deskins for presenting at the meeting and sharing the exciting things that are happening at the career center. He ended by

THE MINUTES OF THE REGULAR SESSION OF THE
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

June 11, 2018

welcoming Mr. Shirey.

- Mrs. Marietta welcomed Mr. Shirey to the team. She went on to share her thoughts on how the Board Members can have meaningful exchanges with the students at the various events they attend and how it could affect them.
- Dr. Dillaplain welcomed Mr. Shirey.
- Mrs. Marcus welcomed Mr. Shirey and commented that he probably has a long list of things to do.

150-18
Recess to
Executive Session

Dr. Dillaplain moved, seconded by Mr. Spahr to have the Xenia Community Schools Board of Education recess to Executive Session at 8:34 p.m. for the purpose of considering the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. No member of a public body shall use division (G)(2) of this section as a subterfuge for providing covert information to prospective buyers or sellers. A purchase or sale of public property is void if the seller or buyer of the public property has received covert information from a member of a public body that has not been disclosed to the general public in sufficient time for other prospective buyers and sellers to prepare and submit offers.

Vote: Dillaplain Aye, Spahr Aye, Marcus Aye, Marietta Aye.
The President declared the motion passed.

Reconvened

The Xenia Community Schools Board of Education returned to regular session at 9:03 p.m.

151-18
Approve Resolution
Authorizing the
Sale of Property

Mr. Spahr moved, seconded by Dr. Dillaplain approve the resolution authorizing the sale of property known as East High School, together with all personal property located thereon; and if necessary, authorizing the Superintendent and Treasurer to advertise and conduct an auction and private sale for the said real property in compliance with all requirements related hereto, as attached.

Vote: Spahr Aye, Dillaplain Aye, Marcus Aye, Marietta Aye.
The President declared the motion passed.

THE MINUTES OF THE REGULAR SESSION OF THE
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

June 11, 2018

152-18
Adjourn

Mr. Spahr moved, seconded by Mrs. Marietta that the regular meeting be adjourned.

Vote: Spahr Aye, Marietta Aye, Dillaplain Aye, Marcus Aye.

The President declared the meeting adjourned.
Meeting adjourned at 9:05 p.m.

Attest:

Signed:

Treasurer/CFO

President

THE MINUTES OF THE EXECUTIVE SESSION OF THE
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

June 11, 2018

The Xenia Community Schools Board of Education met in executive session on June 11, 2018 at: 8:34 p.m. at the Xenia Board of Education, Xenia, Ohio.

The following people were present:

Mrs. Cheryl D. Marcus Ed. S., President
Robert P. Dillaplain, M.D. MPA, Vice-President
Mrs. Jennifer Marietta, Esq., Member
Mr. William Spahr, Member
Dr. Gabriel Lofton, Superintendent
Mr. Eric Soltis, Treasurer/CFO
Mr. Bryan Shirey, Director of Business and Technology

The purpose of the meeting was for considering the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. No member of a public body shall use division (G)(2) of this section as a subterfuge for providing covert information to prospective buyers or sellers. A purchase or sale of public property is void if the seller or buyer of the public property has received covert information from a member of a public body that has not been disclosed to the general public in sufficient time for other prospective buyers and sellers to prepare and submit offers.

The Board returned to regular session at 9:03 p.m.

Attest:

Signed:

Treasurer/CFO

President